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## Step Two: Click the “ACHE Qualified Education Credit” link on the left side of the page.

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Business Address (preferred mailing address)	Home Address
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**What's New at ACHE - April 19, 2017**

**ACHE, IFD Alliance to Expand Healthcare Internships for Diverse Individuals**  
ACHE and the American Hospital Association's Institute for Diversity in Health Management have entered into a

## Step Three: Click the “Add” button.

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Continuing education credit is earned by attending courses that address a topic directly related to management practice and are offered by organizations other than ACHE.

Please provide the name of the sponsoring organization, date of session, title of session, and number of hours of education. Each hour of actual coursework equals one hour of continuing education credit (no credit is given for sessions under one hour in length).

ACHE Qualified Education credit hours

Organization	Program Title	Date Attended	Faculty or Participant	Credit Hours	Edit
US Navy - Bureau of Medicine and Surgery	Populations and Health Care Systems Performance: Overview of Select Healthcare System Representation Models	3/9/2017	Participant	1.00	<input type="button" value="Edit/Delete"/>
US Navy - Bureau of Medicine and Surgery	Enrollment Analysis and Access	2/23/2017	Participant	1.00	<input type="button" value="Edit/Delete"/>
US Navy - Bureau of Medicine and Surgery	Quality, Safety, and Access: Healthcare Performance Measures in Industry	1/19/2017	Participant	1.00	<input type="button" value="Edit/Delete"/>
US Navy - Bureau of Medicine and Surgery	BUMED Populations and Healthcare Systems - High Reliability Organizations and Process Improvement	1/12/2017	Participant	1.00	<input type="button" value="Edit/Delete"/>

## Step Four: Enter the event information and click the “Submit” button.

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When adding a new education record, enter the information below, then click the submit button.

ACHE Qualified Education credit hours

Organization	Program Title	Date Attended	Faculty or Participant	Credit Hours	Edit
US Navy - Bureau of Medicine and Surgery	Navy Lewis E. Angelo Professional Symposium (LEAPS)	FA202017	Participant	1	<input type="button" value="Submit"/>

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